



# COVID-19 procedure to follow in educational institutions

## 1 If a student shows symptoms<sup>1</sup> while in class:

- They are automatically isolated.
- A single staff member cares for the student while waiting for the parent.
- An emergency kit containing the necessary materials (masks, glasses, gloves, etc.) is used.
- The room is ventilated, cleaned and disinfected once the student has left.
- The parent must contact 1-877-644-4545 as soon as possible and follow the public health guidelines that are provided. The student showing symptoms must remain in isolation at home until public health guidelines have been received.
- The student is provided with remote pedagogical support.

## 2 If a student shows symptoms<sup>1</sup> while at home:

- The parent must contact 1-877-644-4545 as soon as possible and follow the public health guidelines that are provided.
- The student showing symptoms must remain in isolation at home until public health guidelines have been received.

## 3 If a student tests positive for COVID-19:

- All parents and staff are automatically contacted when a case of COVID-19 is confirmed in a school.
- Anyone considered to be at moderate to high risk is removed from the school and is tested.
- The parent must contact 1-877-644-4545 as soon as possible and follow the public health guidelines that are provided. The student who tested positive must remain in isolation at home until public health guidelines have been received.
- Students are provided with remote pedagogical support.

## 4 If there are several cases of COVID-19 in the same class or if the outbreak involves several classes:

- The regional public health authorities provide the school with detailed instructions and the school has the responsibility to contact the parents, legal guardians and staff members who must be notified.
- In collaboration with the school administration, the regional public health authorities make the recommendations as to whether a classroom or school should be closed based on the situation.
- With help from the administration, teachers, school staff and the student concerned or their parents, the public health authorities determine any close contacts that occurred at the school.
- Anyone considered to be at moderate to high risk is removed from the school and is tested.
- Students are provided with remote pedagogical support.

\* It is possible that intervention measures may be stricter (closing a classroom, closing a school, etc.) based on the public health authorities' analysis of virus transmission in the school and on the epidemiological factors specific to the school or region.

1 The symptoms to watch for are: fever, cough, difficulty breathing, sore throat, loss of sense of smell and taste, major fatigue, significant loss of appetite, general muscle pain, vomiting, diarrhea. While flu-like symptoms may appear similar to those of COVID-19, they are not a sure sign of an infection. It is important to pay close attention and consult the website [Québec.ca/coronavirus](https://quebec.ca/coronavirus) or contact 1-877-644-4545 for more information.